



MEETING

DATE/TIME OF MEETING:	5th October 2016
VENUE:	Marsham Arms, Hevingham
ATTENDEES:	Robina Clarke, Emma Cliffe, Michael Millage, (Chairman).
APOLOGIES:	Mark Talbot and Bernadine Pritchett.
MINUTE TAKER:	Caroline Payne

ITEM NO.	KEY POINTS DISCUSSED / ACTION TO BE TAKEN	NAME	ACTION COMPLETION DATE
1	<u>Welcome by Chairman</u> MM welcomed everyone to the meeting.		
2	<u>Apologies for absence</u> As above		
3	<u>Minutes of previous meeting</u> The minutes of the meeting held on 27 th August were agreed and confirmed as a correct record.		
4	<u>Matters Arising</u> (6) RC had raised the issues around the CCP/Market Resilience project with Dennis Bacon who said that MM had acted outside the code of conduct for NIC, MM said that this document had been amended to support this claim. There followed further discussions and RC said she would ask for a breakdown of the grant given to NIC for admin support. CP said that all NIC members were entitled to have a copy of the budget and would send to RC in her capacity as ARMC representative on the NIC Board. EC proposed that ARMC steps away from this issue. All agreed.	CP	
5	<u>Collaborative Care Pathways/Market Resilience</u> MM gave an update on the project to date and said that the group were still meeting and there had been two groups established, Fakenham and Wymondham. The new project had been put out to tender from NCC. N&SCS had submitted an application and the outcome of the tendering process will be known on 17 th October. It was noted that the grant had been reduced.		

6	<p><u>Safeguarding</u> Dennis Bacon is the temporary representative on the Safeguarding Adults Board. However, he had not attended the last meeting due to a prior engagement.</p> <p>MM said he was waiting to receive notification of the next CLASP meeting.</p> <p>EC said there had been some issues of booking onto specific courses.</p>		
7	<p><u>Website</u> EC confirmed that the hosting of ARMC's website had been transferred to TSHOST who will also register the domain name. The cost is £40 plus VAT. EC said the holding page was up and further content will be added.</p> <p>It was agreed to have a list of Management Council members with a short bio and photograph. Minutes of previous meetings. Constitution and Code of Practice, Hot topics and links to other organisations. EC said the site should go live in November.</p> <p>When the site is ready CP will circulate the link to members.</p> <p>MM thanked EC.</p>	CP	
8	<p><u>Cost of Care – WAA</u> Minutes of the WAA working group had been circulated to members of that group. RC felt that those in attendance who were not NCC employees were not given the opportunity to voice opinions.</p> <p>ARMC had written to SH as per agreed at the previous meeting outlining their proposals. SH had responded but members felt he had not given the re-assurances as hoped.</p> <p>SH confirmed that there had been 13 Providers with a total number of beds at 200 who had responded and completed the survey they had circulated.</p> <p>It was agreed that until such time as the uplift figure was published nothing could be done. Once the figure is published there will be a 28 day consultation period and members will have an opportunity to challenge. In the meantime members were encouraged to look at extra costs, pensions, wages etc.</p>		
9	<p><u>Correspondence</u> Nothing</p>		
10	<p><u>Financial Matters</u> In the absence of the Treasurer there was nothing to report. No expenditure had been made. MT had agreed to contact JT.</p>		
11	<p><u>AOB</u></p>		

	<p>MM had recently attended a LEP meeting, the Executive Board for Community Care. This is a sub-group of the STP looking at mental health care. They are looking at providing training and upskilling around mental health awareness. There is likely to be a number of workshops. MM will circulate details.</p> <p>MM said we need new members on the Management Council and we should look at co-opting.</p>	MM	
12	<p><u>To fix dates for 2017</u></p> <p>Agreed to postpone until next meeting. MM will investigate alternative meeting venues.</p>	MM	

NEXT MEETING

DATE: 7th December 2016

TIME: 10am

VENUE: The Marsham Arms,
Felthorpe.

Signed.....

Date.....

Chairman