



## Association Representing Mental health Care

### ANNUAL GENERAL MEETING

<b>DATE/TIME OF MEETING:</b>	5 <sup>th</sup> April 2017
<b>VENUE:</b>	Marsham Arms, Felthorpe.
<b>ATTENDEES:</b>	Robert Arneil, Klair House, John Bacon (Chairman NIC), Robina Clarke, Atlanta Healthcare*, Emma Cliffe* (Norwich MIND), Mandy Davy (Iceni Care), Rachel Duttrich (Training and Assessment in Healthcare, Andrew Gordon (Jeesal), Alison Holmes (Independence Matters), Lyn James (Daybreak Support Service), James Kearns (The Build Charity), (Cerrie Lantrua (Daybreak Support Service), Sandra Luckhurst (Iceni Care), *Michael Millage (Chairman)(PCT Care), Cynthia Philips, Bob Pritchard (Heritage Care), *Bernadine Pritchett (High Oaks), Thomas Shaw*, Beeshaw Care Ltd.,*Mark Talbot, Toby Talbot (Talbot Care Services Ltd), Dev Tirbhowan (The Mount), *Committee members
<b>APOLOGIES:</b>	
<b>MINUTE TAKER:</b>	Caroline Payne

ITEM NO.	KEY POINTS DISCUSSED / ACTION TO BE TAKEN	NAME	ACTION COMPLETION DATE
1	<b><u>Welcome by Chairman</u></b> MT welcomed everyone to the meeting		
2	<b><u>Apologies for absence</u></b> No apologies received.		
3	<b><u>Minutes of previous meeting</u></b> The minutes of the AGM held on 27 <sup>th</sup> April 2016 were confirmed as a correct record.		
4	<b><u>Chairman's Report</u></b> MM said that ARMC members covered a huge range of services and all services are unique. MM said that the Cost		

	<p>of Care Exercise taking place by NCC had had input and representation from ARMC members on behalf of Providers. The issue of Providers with service users on pre-banding fees was high on the agenda and a resolution to this was priority. NCC are not legally obliged to pay the first level of the banding but some Providers with a number of pre-banding clients were facing great difficulties as these fees did not cover the true cost of care.</p> <p>Sleep-ins and the problems experienced by some Providers with HMRC was another concerning issue and the legal stance not very clear. This issue will be raised with NCC.</p> <p>MM hoped that Providers will attend the Open Forums and discuss any problems they have and ARMC can then take forward in the appropriate manner.</p>		
5	<p><b><u>Adoption of Accounts</u></b> There were no published accounts, there had been no expenditure for the previous year.</p>		
6	<p><b><u>To agree amended ARMC Constitution and Code of Practice</u></b> The amended documents were circulated and all agreed these be adopted.</p>		
7	<p><b><u>Election of Management Council</u></b> All current members had agreed to stand for re-election and were elected en-bloc, proposed by MT and seconded by RC.</p> <p>Therefore elected members are as follows:-</p> <p>Mark Talbot Emma Cliffe Bernadine Pritchett Thomas Shaw Robina Clarke (Vice Chairman) Michael Millage (Chairman)</p> <p>Two new members were put forward for election as follows:-</p> <p>Alison Holmes and Bob Pritchard. MT proposed and EC seconded. All in favour.</p>		
8	<p><b><u>AOB</u></b> MM re-iterated to members the importance of partnership working and said ARMC must be pro-active in terms of engagement. Working practices need to be reviewed and the code of conduct currently in place would be re-visited and reviewed.</p> <p>AH concurred with this statement and would look at working together with Independence Matters and sharing resources.</p>		

9	<p><b><u>Guest Speakers – James Bullion, Executive Director, NCC Adult Social Services and Steve Holland, Head of Quality Assurance and Market Development, Adult Social Care</u></b></p> <p>James introduced himself as he was new to the post at NCC. James has however worked in social services for 25 years. His passion is to help practitioners to work in an integrated way with the emphasis on preventions and early intervention.</p> <p>James Bullion and Steve Holland talked about the Adult Social Care Vision for 2017-2020 – Supporting people to be independent, resilient and well.</p> <p>Adult Social Care Priorities:</p> <ul style="list-style-type: none"> <li>• Strengthen social work so that it prevents, reduces and delays need</li> <li>• Implement Promoting Independence Programme to meet need in a sustainable way</li> <li>• Be strong partners for integrated working to support a good life in communities</li> <li>• Increased focus on quality and safeguarding</li> <li>• Strong financial and performance accountability</li> </ul> <p>What will change over the next 3 years:</p> <ul style="list-style-type: none"> <li>• Improved Information Advice and guidance for residents</li> <li>• Greater uptake of assistive technology and equipment</li> <li>• Increased use of re-ablement/enablement to support people to gain/regain skills and confidence in personal care, daily living and living as independently as possible</li> <li>• For people who are Care Act eligible – no decision about ongoing statutory support to be made when someone is in crisis</li> <li>• Development of new forms of care and support and less reliance on institutional care</li> </ul> <p>Adult Social Care approach to sustainability:</p> <ul style="list-style-type: none"> <li>• Support social workers to intervene differently and support users to do more</li> <li>• Invest in prevention to reduce demand</li> <li>• Work with the NHS to prevent ‘escalation’</li> <li>• Reshaping care markets for increased capacity</li> <li>• Increase application of technology</li> <li>• Increased advice and support</li> <li>• Charging</li> </ul> <p>Adult Social Care – Financial Picture</p> <ul style="list-style-type: none"> <li>• Since 2010 NCC has seen £160m loss in Government funding: RSG will cease by 2020.</li> </ul>		
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	<ul style="list-style-type: none"> <li>• Adult Social Care recurrent growth pressures along total c.£11m and are higher in the future - £18m due to National Living Wage increases</li> <li>• The service has seen additional support from the Adult Social Care Precept and the Budget 2017 included extra funding</li> <li>• 1% Council Tax generates approx. £3.4m</li> <li>• The service has a 4 year £50m savings programme</li> <li>•</li> </ul> <p>Gross forecast spend for 2016/17 - £344m.</p> <p>There followed a number of questions to James and Steve including:-</p> <p><b>Pre-banding</b> Pre-banding and the need to address this issue as a matter of priority. JB said it is legal to pay Providers below the banding levels. However, the re-commencement on the LD cost of care exercise will soon take place and it is hoped to produce a cost model appropriate for WAA.</p> <p><b>Sleep-ins</b> Recent issues and whether sleep-in staff should be paid national minimum wage was discussed. Some Providers have been paying a flat sleep-in rate. However, some Providers have been fined by HMRC for not paying minimum wage. Fees from NCC did not cover the cost of paying NMW. The Law is unclear. It was agreed that NCC need a Policy on the issue.</p> <p><b>Holistic Living</b> It was felt that funding for holistic living was becoming more difficult to secure. SH said that unfortunately there is not enough money. Providers felt that sometimes this type of holistic approach was the most suitable for the client.</p>		
10	<p><b><u>Guest Speaker – Marion Saunders – Non-executive director, Norfolk and Suffolk NHS Foundation Trust</u></b></p> <p>Marion explained that her background had been in adult social care and was now working with the NHS and accepted that the sector needed change. The STP has been established and the NHS and social care sectors were working together. Two key strategies were to prevent illness and promote wellbeing and the Norfolk and Waveney Mental Health Trust are working towards prevention. MS explained that it was difficult to find places to discharge too from acute beds. The Trust is working with GP Practices and working with other partners to ensure services were available.</p> <p>RC asked if it would be appropriate to use beds in the private sector. MS felt that if appropriate training was in place this could enable Providers to take clients.</p> <p>There being no further questions MM thanked MS for her</p>		

	attendance.		
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<b>NEXT MEETING</b>
DATE: TBC
TIME: TBC
VENUE: TBC

Signed.....

Chairman