



## OPEN FORUM

### ARMC

<b>DATE/TIME OF MEETING:</b>	<b>19<sup>th</sup> July 2018</b>
<b>VENUE:</b>	
<b>ATTENDEES:</b>	<b>Robina Clarke* Emma Cliffe*, Rachael Dittrich*, Jane Matheron (Kemps Place/Olive Court), Cynthia Phillips, Bob Pritchard* (Joint Chair), Bernadine Pritchett*, Tom Shaw (Beeshaw Group), Jane Shaw (Beeshaw Group) Mark Talbot*, Tobias Talbot (Talbot Care Services Ltd.) and Jamie Warnock (Atlanta Healthcare).</b>
<b>APOLOGIES:</b>	<b>Michael Millage* (Joint Chair)</b>
<b>MINUTE TAKER:</b>	<b>Caroline Payne</b>

\*Management Council Members

ITEM NO.	KEY POINTS DISCUSSED / ACTION TO BE TAKEN	NAME	ACTION COMPLETION DATE
1	<p>Bob Pritchard welcomed everyone to the open forum. BP said that although there was an agenda this was an opportunity for Providers to raise any areas of concern they may have.</p> <p>Notes from previous Open Forum held on 6<sup>th</sup> December 2017- Agreed as a correct record.</p> <p>Matters arising:-  <b>Sleep-ins (also on agenda)</b> – BobP outlined the recent MENCAP case regarding sleep-ins. The Court had awarded in their favour. However, there had been no statement from HMRC. They will need to do a press release. BP said there was another case to be heard. The Social Care Compliance Scheme had been suspended. HMRC will not be taking any further action with organisations for the time being. BP will write to Matt Hancock, Secretary of State for Health, who is Bob's MP.</p> <p>ARMC had written to all Norfolk MPs. Norman Lamb had responded sending a copy of a letter he had written to Jeremy Hunt, then Secretary of State for Health.</p>	BobP	

	<p>The question was posed around Providers who had already been fined and had paid staff back pay.</p> <p>It was agreed that no further action from ARMC could be taken until HMRC made a ruling.</p> <p>JW made comment on the new GDPR as Employers are only required to keep employee records for three years.</p>		
2	<p><b><u>New Care Association</u></b>  NCC had set up a steering group to form the new Norfolk Care Association. RC represented NIC along with Sanjay Kaushal as joint chairpersons. MM was also part of the steering group. The new Association will be run by Providers for Providers with a paid employee to run the Association. NCC will fund the Association which will be set up as a Limited not-for-profit company. This type of Association is more in keeping with other counties. JM asked who would be interviewing the paid employee. RC said it would be Board members who would conduct the interview, not NCC. JM felt that any potential employee should have a care background and preferably have been a Care Manager.</p> <p>RC said that the steering group were moving towards appointing a lead and had agreed to appoint UEA and Suffolk College to set up a methodology. The outcome to reflect what Providers want from a Care Association.</p>		
3	<p><b><u>Cost of Care – WAA</u></b>  The proposed bandings and descriptors along with a questionnaire had been sent out to Providers. Consultations were well underway and several meetings had been held. It was generally felt that the descriptors were open to interpretation and all agreed that NCC’s aim is to reduce funding. Discussion ensued as to whether ARMC should put forward a view but as there was no general agreement it was decided to again encourage Providers to complete the questionnaire. The deadline for completion had been extended at the request of ARMC. CP will send the link out again in Welcome to the Week.</p>	CP	
4	<p><b><u>Safeguarding /Training</u></b>  MM as the nominated representative on the Norfolk Safeguarding Adults Board will be asked to report back to the group at the next meeting.</p>	MM	
5	<p><b><u>Any other items of concern to members</u></b>  JS raised the issue of Social workers not completing the correct care assessments citing a recent incident she had encountered. JS requested this be raised at the next NIC meeting. CP will add to agenda.</p> <p>RC said that if Providers were experiencing the same situation please let ARMC members know and this could then be cascaded to NCC.</p>	CP	

	<p>BP said NCC had done reviews on some of her residents in November. In April they had still not heard anything back which prompted her to call the Quality Assurance Team. It came to light that this visit had not been recorded properly. All agreed that this was not acceptable as there was no policy in place to enable Providers to challenge this. This needed to be raised with NCC.</p>		
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<b>NEXT MEETING</b>
DATE: 24 <sup>th</sup> October 2018
TIME: 1.15 pm
VENUE: Marsham Arms, Felthorpe.

Signed.....

Date.....