



MEETING

DATE/TIME OF MEETING:	3rd September 2019
VENUE:	Marsham Arms, Hevingham.
ATTENDEES:	Emma Cliffe, Rachael Dittrich, Alison Holmes, Michael Millage, (Joint Chairman, chair for this meeting) Bob Pritchard, Bernadine Pritchett and Mark Talbot. Cynthia Phillips was also in attendance.
APOLOGIES:	
MINUTE TAKER:	Caroline Payne

ITEM NO.	KEY POINTS DISCUSSED / ACTION TO BE TAKEN	NAME	ACTION COMPLETION DATE
1	<u>Welcome by Chairman</u> MM welcomed everyone to the meeting.		
2	<u>Apologies for absence</u> None		
3	<u>Election of Management Council</u> EC led the meeting on the election. EC asked MM and BobP if they were prepared to continue in the roles of joint Chairman. Both said they were happy to continue. MT proposed MT and BP as Chairmen, seconded by RD. EC asked AH if she was prepared to continue as Treasurer, AH agreed, proposed by MT and seconded by RD. EC said she was unable to continue as Hon Secretary due to her new work commitments. MT asked if EC would continue on a temporary basis. EC agreed. All in favour. Robina Clarke had resigned from her role as Vice Chairman and from ARMC completely. MM said he had spoken to RC following her resignation and she voiced concerns over the new Care Association. It was agreed as there are two Chairmen the role of Vice-Chairman would remain vacant. When notices for the next meeting are sent out a request will be made for volunteers to join the Management Council.		

	<p>this was a duplication of CQC. Tim Weller from NCC had responded and said that PAMMS is a useful external confirmation of progress providers achieve following CQC inspection where they have been non-compliant. It was felt that PAMMS audit and follow up Quality Monitoring visits helped providers better prepare for future CQC inspections.</p> <p>BP said that her organisation had had a PAMMS audit and it was extremely rigorous.</p> <p>It was agreed to invite Tim Weller to the next meeting where any issues could be raised and also ask what NCC do with the information they collect.</p>	CP	
8	<p><u>Safeguarding/Training</u> MM said he had nothing to report.</p> <p>EC said her Employer had recently had some issues with responsibilities around potential suicide. Lead social workers were informed, then passed to Police/Ambulance service. There seemed to be a real disconnect. EC was setting up a meeting with Walter Lloyd-Smith, Manager, SAB. EC will report back.</p> <p>Further discussion ensued and it was agreed to invite WLS to a future meeting.</p>	EC	
9	<p><u>ARMC & its Role/New Association</u> MM said that the financial support for the new Association was much less than had previously been promised. It was now proposed to be £82K PA. MM said that the ARMC model was one that other sectors would be set up in the same way. All representative groups would be formerly managed.</p> <p>Fiona Denny had agreed to cost out component parts of the new Association to show that the £82K funding would not be sufficient to make the Association achievable. It was felt under funding could undermine the objectives. MM will know more at the next meeting.</p>		
10	<p><u>Financial Matters/bank account</u> AH reported that the current balance was £432.82, £67.18 spent on website hosting costs.</p> <p>It was agreed that ARMC needs to consider how to market the Association and be more pro-active. In the first instance it was agreed to put the programme of visitors out and CP will download the Community Directory from NCC to ensure correct contacts are given this information.</p>	CP	
11	<p><u>Cost of Care – WAA</u> MM said Steve Holland had promised further meetings but as he had now left NCC no information had been given as to who would be picking this up. It was thought this would sit with the new AD's. MM will email and ask who is responsible and ask to meet.</p> <p>MM said he had spoken to Anjum but it was difficult to come up with a model.</p>		

12	<p>AOB</p> <p>EC asked if members had received a letter from NCC/Fire servcie regarding compartilisation of properties. Providers needed to take appropriate action.</p> <p>EC informed the group that she would not be able to attend the AM meeting in November.</p>		
11	<p><u>Dates & Venues for future meetings</u></p> <p>Dates and venues for 2019 meetings as follows:- 13th November 2019 – Marsham Arms – Hevingham.</p>		

NEXT MEETING
DATE: 13 th November 2019
TIME: 10am
VENUE: Marsham Arms, Felthorpe.

Signed.....

Date.....

Chairman